

DOES YOUR DOCUMENT CREATION PROCESS NEED AN OVERHAUL?

Writing solicitation documents in a word processing program can lead to inefficiencies, errors, and version-control issues. PlanetBids' Document Management module helps you streamline document creation with unlimited templates, approved language, and real-time collaboration.

Think your processes need a boost? Let's find out:

Do you have to create documents from scratch with every new purchase?

Do you duplicate and update documents from previous purchases?

Do you create and edit documents in a word processing system like Microsoft Word or Google Docs?

Do you spend more than 15 minutes editing and formatting a document?

Are multiple people editing different versions of the same file?

Are you sharing documents via email or shared internal drive like OneDrive or Google Drive?

Do you have to get documents approved by legal teams or other agency personnel for each solicitation?

Do you struggle to see all in-use and available documents at the same time?

If you checked 2 or more of the above questions, it's time to try something new. Document Management lets you access templates for every solicitation situation, edit and tag teammates in comments, insert pre-validated boilerplate clauses, manage approvals and permissions, and see all in-progress documents in one simple interface. Attach documents directly to your solicitations and eliminate the risk of missed or inaccurate documentation.

**GET DOCUMENT
MANAGEMENT FOR FREE**

Ready to see how our newest module can help you build better bids and collaborate more seamlessly across teams and departments? [Contact your account manager](#) to add Document Management to your PlanetBids system for FREE for 3 months*.

*Module will be charged at a prorated discount after 90 days if subscription is continued.